

Faculty Advisor Checklist



Thank you for being an ACS Faculty Advisor! Faculty Advisors are key to our chapters' endurance as they provide consistency after student leaders graduate, and we sincerely appreciate everything you do to make our network stronger. Below are some tips designed to help you best support your chapter during the 2020-2021 academic year.

- ✓ Attend the virtual 2020 [ACS National Convention](#) on June 8-12, 2020, and encourage students to do the same.
- ✓ Join our Faculty Advisor Conference calls! We host them once per semester.
- ✓ Schedule regular meetings with your student chapter leaders, and help them develop an inclusive programming plan that reflects the diversity of the progressive legal community.
 - For event ideas, check out our [model calendar](#) and our [2020 Program Guide](#).
 - Share information about ACS's [volunteer opportunities](#), including [Constitution in the Classroom](#), [Love Our Constitution](#), and [Election Day Class Cancellation](#).
- ✓ In early fall, meet with your chapter to share ACS's history and mission in a Welcome or Kickoff Meeting.
- ✓ Identify co-sponsorship opportunities with other diverse and progressive law student organizations. Share potential speaker ideas, including your colleagues or visitors, with your chapter.
- ✓ Direct students to our [Student Resources Page](#) and assist them in finding other sources of chapter funding.
- ✓ Encourage students to keep in touch with their ACS National contact and to [post](#) all events online.
 - ACS has an [online job bank](#) and can provide individualized career and clerkship assistance!
- ✓ ACS turns 20 in 2021! Encourage students to celebrate our founding and two decades of progressive leadership.
- ✓ Urge students to attend the 2021 ACS Student Convention at the Arizona State University Sandra Day O'Connor College of Law on February 26-27, 2021. Scholarships will be available!
- ✓ Join your [ACS Lawyer Chapter](#) and facilitate collaboration between student and lawyer chapters.
 - If you don't have an ACS Lawyer Chapter near you, consider joining our new [At-Large Chapter](#).
 - Don't forget to renew your [ACS membership](#)!
- ✓ As your travel plans resume, let us know where you're headed so we can connect you with ACS leaders at your destination for speaking and networking opportunities.
- ✓ Write an [Expert Forum](#) blog post or join the discussion about ongoing ACS campaigns on our [In Brief](#) blog.
- ✓ Encourage friends and colleagues to get involved with ACS.



Always feel free to reach out to your ACS National contact or Senior Director of Chapters Meghan Paulas at (202) 744-1092 or mpaulas@acslaw.org. We are here for you!